

REGISTRATION INSTRUCTIONS

Note: All registrations must be received **by July 1, 2008** to be considered pre-registered. All registrations received after that date may be picked up at the Registration Desk at the festival.

- 1. General Registration.** General registration will begin February 1, 2008. All registrations postmarked **before** April 30, 2008 will be given a discounted full admission rate of \$65. Registrations postmarked on or after April 30, 2008, will be charged the full admission of \$75. Full registration allows admittance into all of the non-ticketed lectures and concerts as well as entrance into the Tori. Non-registrants will be charged \$5 at the door per Tori visit. Registration does not include food. The Opening Ceremony to be held on Wednesday, July 23, 2008 at 7:00pm is free to the entire community. **Children 18 and under will be admitted free (with one paid family member registration).** Full-time students 25 years old and under will receive a 50% discount with current student I.D (please present at time of entry). **Please note:** These discounts apply to full registration fees only. **ALL TICKETED EVENTS ARE EXCLUDED FROM THESE DISCOUNTS.**
- 2. Registration Form.** Please use a separate Registration Form for each person. The Registration Form may be reproduced and/or downloaded. It is recommended that a copy of the completed form to be mailed or faxed be kept for individual records. Be sure to print the receipt page for all online registrations. Sorry, no telephone or email registrations can be accepted.
- 3. Payment.** All payments must be made in full to receive the confirmation packet. Register using one of the following methods:
 - ◆ Online with credit card only by accessing www.finnfest2008.com and scrolling to the Registration link.
 - ◆ By fax with credit card only - fax registration form to: 952-346-0347.
 - ◆ By mail with check or money order payable to: FinnFest 2008 in US dollars only. Send to:
Jean Pederson
8236 Irving Avenue South
Bloomington, MN 55431
Fax: 952-346-0347
 - ◆ One check or money order per Registration Form. No group checks will be accepted.
 - ◆ Incomplete, incorrect, illegible, expired or declined credit card information will be charged an additional \$10 fee.
 - ◆ There will be a \$30 service fee for any NSF checks submitted.
- 4. Registration Changes.** Please plan and register carefully. A \$10 fee will be assessed for each ticketed event exchanged after registration has been processed, unless due to an error on our part. All requests to add or drop an event to an existing registration must be received in writing by June 15, 2008. **No refunds will be issued after June 15, 2008.** Mail, email or fax to:
Jean Pederson
8236 Irving Avenue South
Bloomington, MN 55431
Fax: 952-346-0347
Email: finnfestregistration@earthlink.net
- 5. Cancellations.** To cancel a complete registration, mail the original Confirmation Form, name badge, and tickets back to the Registration address above. An administrative fee of 20% of the Registration Grand Total will be assessed on all cancellations received before June 15, 2008. **No refunds will be issued for cancellations received after June 15, 2008.**
- 6. Event Limits.** Should an event not receive at least ten (10) registrations, FinnFest 2008 reserves the right to cancel that event. If cancelled, those registered in that event will be promptly notified and offered alternative choices.
- 7. Confirmation Packets.** Confirmation Packets will be processed and mailed within 4-6 weeks after registration has been received and payment has been verified. Registrations received after July 1, 2008 will be held at FinnFest 2008 Registration Desk for pickup. If, **after** six weeks from submitting your Registration Form, a Confirmation Packet has not been received, please contact **Jean Pederson** via email or fax listed above. **NOTE:** There will be a \$15 reprinting fee for lost Confirmation Packets.

ON-SITE INFORMATION

1. **Onsite Registration.** Registration will be located in the Registration Area of the Duluth Entertainment Convention Center (DECC). **Please remember to wear your name badge at all times while attending FinnFest 2008.** .Registration Desk hours will be:

Wed., July 23	12:00 pm – 8:00 pm
Thurs., July 24	8:00 am – 8:00 pm
Fri., July 25	8:00 am – 8:00 pm
Sat., July 26	8:00 am – 3:00 pm
Sun, July 27	8:00 am – 1:00 pm

2. **Prepaid T-Shirts.** Pre-paid t-shirts may be picked up at the Registration Desk area.
3. **FinnFest 2008 Website.** Visit the FinnFest 2008 website often for updates and more information at www.finnfest2008.com
4. **Ticketed Events.** Please examine your tickets carefully upon receipt and keep them in a safe place. Several events will be held at venues outside the Duluth area so please check the location, date and time listed on each event ticket. Tickets are required for admittance to all ticketed events.
5. **Climate.** Most events, exhibitions and vendors are located in the Duluth Entertainment Convention Center (DECC). We suggest you wear comfortable clothing and shoes, including a sweater. Duluth weather is typically mild in July. Bring a light jacket or sweater, as the evenings can be cool - especially along Lake Superior. Note: The DECC is air-conditioned and the floors are concrete.
6. **Illness.** Should you have a medical emergency while at FinnFest 2008, if possible, please notify the Registration Desk and they will promptly contact the proper medical authorities. Please carry proof of medical insurance, as well as any prescription medications taken, in case of sudden illness or injury while at the show.
7. **Location Information:** FinnFest 2008 will be held at:

The Duluth Entertainment Convention Center (DECC)
350 Harbor Drive
Duluth, Minnesota 55802
218-722-5573
218-722-4247 fax

8. **Food.** Food may be purchased at FinnFest 2008 daily including pulla, rice pudding (riisi puuro), and oven pancake (pannakakku), as well as traditional American fare. Registration does not include food though complimentary coffee will be served Thursday – Saturday from 9:00 – 11:00am. Finnish lunches will be offered Thursday – Saturday and must be pre-ordered. Box lunches also must be pre-ordered.
9. **Local Restaurants.** A wonderful selection of restaurants within easy walking distance of the festival (in the Canal Park area) and throughout Duluth offers diners many culinary and ethnic taste sensations as well as price ranges. Stop by the Registration Desk for a complete list of recommended restaurants.